ACSM™

अन्तर्राष्ट्रीय कम्प्यूटर साक्षरता मिशन

ISO 9001 : 2015 CERTIFIED

A Program Initiated by **Pankaj Technological Systems (P.) Ltd.**
Regd. Under the Companies Act. 1956, Ministry of Corporate Affairs, Govt. of India.

Student Registration Form

Form No. : **Use Original Form Number, It is Sample only.**

Address Seal of Authorised Learning Centre

Auth. Learning Centre Code

Admission Date (D D M M Y Y Y Y)

Photo

Fill in the form in BLOCK CAPITAL Letter (English) only using BLUE / BLACK ink.

1. Full Name of the Applicant (Space should be given between Firstname, Middlename & Surname)

2. Nationality

3. Date of Birth (D D M M Y Y Y Y)

4. Sex

5. Category (1. GEN 2. OBC 3. SC/ST 4. PH)

6. Course Name

7. Course Code (L T)

8. Amount

9. Father's / Husband's Name (Space should be given between Firstname, Middlename & Surname)

10. Complete Address for Correspondence (Do not repeat name)

District

State

Mobile

Pin Code

11. Details of Previous Examinations

	School / College Name	Name of Board / University	Year of Passing	% of Marks
Matric				
Interm.				
Degree				
Other				

12. Enclosures (Please give (✓) Marks)

[ ] Stamp Size Photograph
[ ] Student's Addhar Card
[ ] Xerox Copy of Last qualification.

For Center Use Only

Reg. No. :

Academic Rules and Regulation

1. In respect age and position, the students are expected to maintain appropriate relations with management and the staff.
2. The management takes every minor & major steps for the better career of students for which full co-operation from students is extremely expected.
3. Any student when asked to meet the management with parent/guardian should follow the instruction strictly.
4. The student should attend all the theory and lab classes regularly. A student remaining absent for more than 5 consecutive classes without any prior information shall be subjected to conciliation of registration. On such cases a student has to take Readmission by paying fine of Rs. 100/- only.
5. The applicant can deposits his fees cash or demand draft drown in favors of Pankaj Technological Systems Pvt. Ltd. payable at New Delhi or Sitamarhi. If anybody deposits his fees by cash they should get the cash memo form our concerned authorized centers.
6. The students will have to pay their instalments on or before the 10th of every north otherwise they will have to deposit a delayed payment charges @ Rs. 5/- per day within ten days and failing which e.e. after 20th of every month in case of nonpayment they will have to get re-registered with a fees of Rs. 100/- only.
7. Proper discipline has to maintained in the institute premises. Any students found misbehaving or caught adopting unfair practices during the examination is liable for immediate removal form the examination hall and be restricted form attending the classes in future.
8. No fee or part of fee will be refunded in any circumstances.
9. The organization reserves its right to make any alteration in its programs/fees without any notice to anybody.
10. In case of dispute, the decision of the project director will be final binding on all faculty members, students, parents, business associates. All legal disputes shall be within the jurisdiction of humbai Sitamarhi Court.

Declaration

It is to certify that I have read carefully and understood all the terms and conditions of the centre and agree to abide by them. This is also certified that the above information and true and complete to the best of my knowledge. If the above information are found incorrect or false they will be treated as sufficient cause for cancellation of my form.

Place : _____

Signature of the Applicant

SAMPLE COPY